

Miguel Gargallo, Drive License in progress, Native English, Spanish, and Catalan

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Education

HARVARD UNIVERSITY EXTENSION SCHOOL **Graduate, Project Management.**

Cambridge, MA, USA
2021 – 2022

- Quick and adaptable to drive customer experiences and results through team development and international partners.
- Create, synthesize and maintain comprehensive project documentation and rapidly communicate findings to senior leaders.
- Assign and coordinate interdisciplinary project teams with project management methodologies (Agile, waterfall, or scrum).
- Head and implement new methodologies to remove any barriers that might prevent the achievement of project business goals.

UNIVERSITAT POLITECNICA DE CATALUNYA, UPC **Bachelor's degree in Marketing and Digital Communications.**

Barcelona, Spain
2018 – 2021

- Redesign and develop clear, concise marketing creative briefs, a new idea or concept in teams or independently.
- Lead, manage and measure cross-channel tactical planning for performance, brand KPIs and marketing campaigns.
- Prioritize and impact timeline management effectively at multiple projects at one time, meetings and interviews.
- Speak and inform to hone in on business challenges, utilize insights, debate ideas, and develop an informed perspective.

UNIVERSITAT POLITECNICA DE CATALUNYA, UPC **Bachelor's degree in Business Administration and Management.**

Barcelona, Spain
2016 – 2019

- Lead and organize to think strategically on critical business issues and act tactically to execute against issues.
- Coach and guide team for dynamic working relationships and influence cross-functional teams at all levels of the organization.
- Strong attention to detail and ability to multi-task across contending priorities, projects, schedules, and deliverables.
- Ability to quickly build effective working relationships and influence cross-functional teams at all levels of the organization.

LA SALLE GRACIA **CFGS Grado superior in Business Administration and Finance.**

Barcelona, Spain
2014 – 2016

- Summarize and interpret accounting business numbers with QuickBooks software or Contasol.
- Investigate and model Cashflow and Financial statements predictions with XLStats and MS Statistics.
- Administrate and develop logistic software with SAP at practicum at Bar Brasilia.

JESUS MARIA DE SANT GERVASI **Bachillerato in Technology.**

Barcelona, Spain
2010 – 2014

- Investigate and synthesize technology business final project.

Experience

CMS MARKETING ESPAÑA **Inbound Marketing sales and content writer.**

Barcelona, España
2020 – 2021

- Facilitate and guide 1on1 webinars to new customers for onboarding at the platforms.
- Adapt and coach teams at training programs for inbound marketing HubSpot tool and corporate Trello or Asana platforms.
- Stimulate and train customers to maintain on the platform and establish goals for their needs and sales.
- Forecast and audit SEO data analytics with IBM SPSS Statistics and Instagram MS Excel data.

PENCIL WORKS LLC **CEO, Founder, Drone pilot and 7 Years of Expertise at WordPress Webmaster.**

Orlando, FL, USA
2017 – Present

- Study and persuade new trends of services in a keynote.
- Collect and discover KPIs from Google Analytics, optimize SEM budget campaigns at Google ads, or FB ads for FB and IG.
- Identify and evaluate Customer Journey plan and then manage customers into HubSpot Inbound marketing platform.

FC Barcelona FCB | Photography press. (FC Barceliba and Tesla portfolios at www.miguel.app). **TESLA MOTORS | Photography collaboration.**

Barcelona, ES 2019 – 2021
Barcelona, ES 2019

Volunteer Programs & Activities

IDG WORLD EXPO **Administration, Event Housing Manager.**

San Francisco, CA
2014 – 2015

- Assist and collaborate strong experience with Live Music Production technology and Multi-Camera Production.
- Streamline and serve in-depth insight and understanding of event technology, develop as relates to event and content production.
- Calculate and budget, project management experience leading all aspects of multimillion-dollar projects (IDG World Expo).